

Washoe Tribe of Nevada and California

Environmental Protection Department



BG-0078113-2
#2
H2 Waste

July 8, 2013

Denise Roy
U.S. Environmental Protection Agency
2733 Crystal Drive
Two Potomac Yard (North Building)
6th fl., Cubicle N-6821
Arlington, VA 22202

Dear Denise Roy:

Please find enclosed the Washoe Tribe of Nevada and California's proposal for the U.S. EPA FY13 Hazardous Waste Management Grant Program for Tribes. The Washoe Environmental Protection Department (WEPD) is submitting an application titled "Washoe Tribe Hazardous Waste Project" to request funding to implement hazardous waste collection and exchange events and education/outreach in each of the four tribal communities. WEPD is requesting \$73,250.00 in funding to complete the proposed project. The proposed project will begin October 1, 2013 and be completed in one year. The WEPD looks forward to continuing collaborative work with the EPA to protect and preserve the resources that the Tribe depends on.

If you have any questions or need further information, please contact Marie Barry, Environmental Program Director, 775-265-8682, marie.barry@washoetribe.us. Thank you for your professional time and review.

Sincerely,

Marie Barry
Environmental Program Director

cc: WEPD file/EPA FY13 EPA Hazardous Waste
Grants Office

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

- ☒ New
☐ Continuation
☐ Revision

*** If Revision, select appropriate letter(s):**

*** Other (Specify):**

BG-0078113

*** 3. Date Received:**

07/09/2013

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*** a. Legal Name:**

Washoe Tribe of Nevada and California

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

88-0120754

*** c. Organizational DUNS:**

0219829130000

d. Address:

*** Street1:**

919 Highway 395 South

Street2:

*** City:**

Gardnerville

County/Parish:

*** State:**

NV: Nevada

Province:

*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:**

89410-8968

e. Organizational Unit:

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

*** First Name:**

Marie

Middle Name:

*** Last Name:**

Barry

Suffix:

Title:

Environmental Program Director

Organizational Affiliation:

Washoe Tribe of NV and CA

*** Telephone Number:**

775-265-8682

Fax Number:

775-265-3211

*** Email:**

marie.barry@washoetribe.us

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

I: Indian/Native American Tribal Government (Federally Recognized)

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

Environmental Protection Agency

11. Catalog of Federal Domestic Assistance Number:

66.812

CFDA Title:

Hazardous Waste Management Grant Program for Tribes

* 12. Funding Opportunity Number:

EPA-OSWER-ORCR-13-04

* Title:

FY 2013 Hazardous Waste Management Grant Program for Tribes

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

[Add Attachment](#)[Delete Attachment](#)[View Attachment](#)

* 15. Descriptive Title of Applicant's Project:

Washoe Tribe Hazardous Waste Project

Attach supporting documents as specified in agency instructions.

[Add Attachments](#)[Delete Attachments](#)[View Attachments](#)

Application for Federal Assistance SF-424**16. Congressional Districts Of:*** a. Applicant b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:* a. Start Date: * b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="73,250.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="73,250.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title: * Telephone Number: Fax Number: * Email: * Signature of Authorized Representative: * Date Signed:

Project Narrative File(s)

* Mandatory Project Narrative File Filename: EPA FY13 Hazardous Waste Narrative.pdf

Add Mandatory Project Narrative File

Delete Mandatory Project Narrative File

View Mandatory Project Narrative File

To add more Project Narrative File attachments, please use the attachment buttons below.

Add Optional Project Narrative File

Delete Optional Project Narrative File

View Optional Project Narrative File

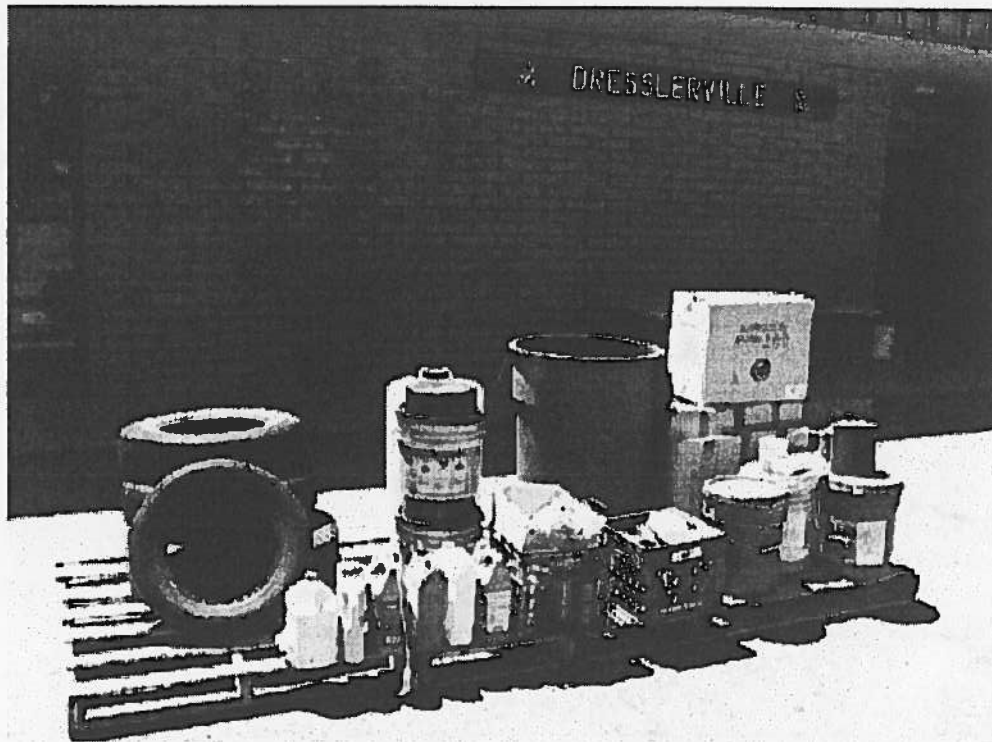
EPA FY 2013 Hazardous Waste Management Grant Program for Tribes

Washoe Tribe Hazardous Waste Project

Washoe Tribe of Nevada and California
919 Highway 395 South
Gardnerville, Nevada 89410



Marie Barry, Environmental Program Director
775-265-8682
Fax: 775-265-3211
marie.barry@washoetribe.us



Hazardous Waste Collected 2012, WEPD Photo.

Project Description:

The Washoe Tribe of Nevada and California is a federally recognized Indian Tribe organized pursuant to the Indian Reorganization Act of June 18, 1934, as amended. The Tribe's aboriginal territory extends to the west of Lake Tahoe Basin, north to Honey

Lake, east in the Pine Nut Mountains and south to Antelope Valley, California. Tribal members continue to use resources within the aboriginal territory in the same manner as did their ancestors. The Tribe has four federally recognized communities (Stewart, Carson, Dresslerville, and Woodfords), three in Nevada and one in California. The Tribe also has jurisdiction over trust parcels and allotments in both Nevada and California. Each of the communities has a separate governing Community Council; overall, the Washoe Tribal Council governs the Tribe. The Washoe Environmental Protection Department (WEPD) was established in the Tribal government structure in 1998. WEPD is responsible for carrying out protection of natural and cultural resources and management for lands within the traditional territory and over 73,500 acres of trust and fee lands. It is the policy of the Washoe Tribe to protect, maintain, and enhance its natural resources for the benefit of present and future generations.

The fundamental goal of the Washoe Tribe is to enable the Washoe people to return to the land in the traditional and customary manner. The health of the Washoe homeland and the health of the Washoe people are inseparable. Reapplying traditional and customary practices to the land will heal both the land and the people.

The Tribal Council has identified several environmental concerns as priorities. Among the concerns is the risk of pollution to the Tribe's natural resources especially water resources. Hazardous waste on tribal lands poses a direct threat to these resources. The current hazardous waste situation on tribal lands is a substantial risk to public health and safety, water, wildlife, vegetation, and cultural resources. By products associated with the waste stream are likely to leach into the ground, affecting the water resources utilized for the communities' drinking water. Conventional household cleaning products used and stored within homes contain numerous toxic chemicals. "In a 1996 survey, the EPA found that 74 percent of U.S. households were using one or more pesticides in the home. And conventional household cleaners – from chlorine-based detergents to drain cleaners – have been linked to a staggering range of illnesses (Imus, 2008)." According to the Tribe's 2011 Waste Stream Analysis, the Washoe Tribe generates approximately 2 tons of hazardous waste annually.

The proposed project will include development and implementation of four Hazardous Waste (HW) and Household Hazardous Waste (HHW) collection days as recommended in the Tribe's Integrated Solid Waste Management Plan. An event will be held in each of the four tribal communities and will include and encourage hazardous waste product reuse, recycling and proper disposal. During the HW and HHW collection events, community members can share, exchange, and transfer usable products that contain hazardous substances such as: fuel additives, antifreeze, starter fluid, batteries, solvents, chemical cleaning products, paints, paint thinner, pesticides, and wood preservatives. Materials that are not reused will be disposed of properly, either by transporting them to the Douglas County or Carson City Transfer Stations or contracting with a hazardous waste disposal company. The collection and exchange events raise awareness about HW and HHW. The events will help reduce both the amount of these products purchased and the amount that require disposal. The removal of these substances will allow WEPD to

meet the criteria of RCRA subtitle C by enabling the proper disposal of these hazardous substances.

Education and outreach will be ongoing activities focusing on the impacts of hazardous waste and proper disposal of the waste. Education will assist community members in recognizing and addressing their exposure to hazardous waste. Education will include a focus on green cleaning and the benefits of non-toxic household cleaners. Education and outreach will include "recipes" for nontoxic household cleaners that can be made from inexpensive materials including vinegar, dish soap, and water. Everyday exposure to toxins can be reduced by greening household cleaners. "Conventional products are laden with toxic chemicals (Loux, 2008)." Safe, effective and natural cleaners can be made or purchased. The homemade "green" cleaners are healthier, safer and less expensive than traditional cleaners. "Many ordinary household cleaners – toilet cleaners, window cleaners, laundry and dishwasher detergents – are loaded with chemicals that can pose a threat to human health (Imus, 2008)." WEPD will disseminate information through newsletter articles and brochures. Educational information will also be distributed through the collection events.

The purpose of the project is to improve the hazardous waste situation by reducing the risk of contamination to the tribal members and natural resources, especially water resources. WEPD will utilize licensed hazardous waste disposal facilities to assist with proper removal and disposal of the identified waste. The proposed project will support the Washoe Tribe in building the capacity to strengthen its existing hazardous waste management program.

Hazardous waste is a serious threat to public health and safety. Hazardous waste is also a toxic threat to drinking water. For example, one quart of used motor oil can pollute one million gallons of water. The heavy metals contained in used motor oil including zinc, lead, and cadmium are extremely toxic. Hazardous waste not only pollutes water but is also a serious contaminant to the soil and air. Waste can be a physical hazard, chemical hazard and potential fire hazard. Improperly stored hazardous waste poses a significant human health risk. The proposed project will result in community wide hazardous waste source reduction.



Miscellaneous Hazardous Waste from Tribal Communities

The proposed project supports the EPA's Strategic Plan Goal 3 (Cleaning Up Communities and Advancing Sustainable Development) Objective 3.2 (Preserve Land). The proposed project will encourage waste reduction, reuse and recycling through collection and exchange events in each of the four tribal communities. The proposed project will serve to increase awareness of the dangers associated with HW and HHW, increase waste reduction, educate on proper disposal and improve hazardous waste management. The project will include a focus on green cleaning and the dangers associated with conventional cleaners. The proposed project will reduce the amount of HW and HHW stored inside homes including conventional disinfectants, window and toilet cleaners, paint, pesticides, antifreeze, and used motor oil. The reduction in storage of these toxic chemicals will result in improved health and safety for the community members and the natural resources. The completed project will address preservation and restoration of the environment and encourage environmental compliance and stewardship of the land. The proposed project will mitigate the impacts of hazardous waste on the natural and cultural resources located on tribal lands. The proposed project will increase the tribe's capacity to effectively protect, maintain, and enhance the natural and cultural resources that it depends on.

Community Health Development:

The proposed project will include source reduction of hazardous waste within the four tribal communities. The project will result in improved public health and safety by eliminating hazardous waste storage within the communities. The project will result in improved health of the tribal members by reducing the amount of toxic substances stored and utilized within the households. Source reduction will also include reduced impact to the environment including wildlife, vegetation and water resources. "According to the

Seventh Generation company, if every household in the United States replaced just one 32 ounce bottle of petroleum-based all-purpose cleaner with a plant-based, biodegradable product, it would save 6,800 barrels of oil – enough to power hundreds of homes for a year (Loux, 2008).” The proposed project will provide an increased ability to manage and protect the natural resources and will lead to improved knowledge of Tribal community members and staff regarding the importance of managing and properly disposing of hazardous waste. The proposed project could result in employment opportunities as federally funded programs provide a portion of the employment opportunities on Washoe Tribal land.

Programmatic Capability and Past Performance:

WEPD has had several federal and non-federal agreements within the past three years. Each of the agreements has set guidelines in reporting of tasks and activities accomplished during the reporting period. The work plan is used as a program logic model and management tool that is used throughout a program’s life. Using evaluation and the logic model results in effective programming and offers greater learning opportunities, better documentation of outcomes, and shared knowledge of what works and why. WEPD reports quarterly on progress towards achieving the project goals and objectives. WEPD reports on outputs and outcomes achieved throughout the project period.

Quarterly reports contain the following information:

- Comparison of actual versus expected progress achieving environmental outcomes and outputs, for each work plan task.
- Explanations for lack of progress (or anticipated lack of progress) if applicable.
- Suggestions for improving grant performance or modifying expectations (including proposed changes to target due dates) if necessary.
- Status of expenditures (cumulative) for reporting period and explanations of cost overruns/ under-runs if applicable and equipment purchases.

Five agreements that the Tribe has successfully completed and reported on:

1. EPA Hazardous Waste Management Grant Program for Tribes FY11
2. EPA Tribal Solid Waste Management FY10
3. EPA Non Point Source 319h since 2000
4. EPA Clean Water Act Section 106 since 1998
5. EPA General Assistance Program since 1994

Currently, the WEPD has over 20 agreements with several agencies including: U.S. Forest Service, U.S. Environmental Protection Agency, Department of Transportation, U.S. Department of Energy, Bureau of Reclamation, Bureau of Land Management, Bureau of Indian Affairs, Indian Health Service, and the Natural Resource Conservation Service. Examples of outputs and outcomes from previous agreements include the establishment of several law and order codes, completion of a Non Point Source Assessment and Management Plan, draft Water Quality Standards, Unified Watershed Assessment, Open Dump Cleanup and Closure Plans, wellhead protective fencing, stream bank stabilization projects, wildland fire vegetative and erosion control implementation

projects, and update of the Tribe's Waste Stream Analysis and the Tribe's Integrated Solid Waste Management Plan. The above five agreements listed were implemented successfully by WEPD.

The WEPD also has mandatory monthly reporting requirements for the Tribal Council; this assists with keeping the Council informed of activities, issues, and project updates. The reporting has benefited WEPD in gaining Tribal Council support in natural resource protection.

WEPD maintains a report submittal database for all programs. This database is the needed resource to track the reporting requirements of the multiple funding agencies. All reports submitted by WEPD receive internal evaluation prior to submittal. This evaluation verifies grants are making progress toward achieving the expected results. On the occasion an assistance program is behind schedule, WEPD does not hesitate to inform the project officer of the lack of progress with reasoning of why it is behind, and the revised date of completion.

The Washoe Tribe has a strong commitment to the restoration of Tribal lands and the aboriginal homelands. WEPD has extensive experience with the issues facing the Tribe and their lands. WEPD staff have various skills and significant experience as a department dealing with the issues that threaten tribal lands and the natural and cultural resources. The Program Director and Environmental Specialists have extensive experience and knowledge of the tasks needed to accomplish the proposed project. WEPD has a diverse and highly trained staff with experience and backgrounds in limnology, geomorphology, hydrology, forestry, fire ecology, natural resource management, fisheries, wildlife, wetlands, invasive species, and land management. Staff have an in-depth understanding of hazardous waste, compliance and enforcement. WEPD personnel have experience and knowledge in project administration and implementation, education and outreach, developing plans and conducting studies. The WEPD Program Director has significant experience in administering environmental program funding and managing environmental projects and staff. Furthermore, staff are well versed in delivering trainings and workshops in a culturally sensitive manner, to environmental professionals and Tribal leaders and members.

WEPD has significant experience managing solid waste projects and a strong commitment to the restoration of Tribal lands and aboriginal homelands. In 2012, under the EPA Tribal Solid Waste Management funding, the WEPD completed an update to the Tribe's Waste Stream Analysis and the Tribe's Integrated Solid Waste Management Plan (ISWMP). In 2012, the Washoe Tribe also successfully implemented HHW collection events in each of the four communities. These events collected and properly disposed of numerous items of hazardous waste including 187 gallons of paint, 1 ton of scrap metal, and 39 gallons of used motor oil. The Washoe Tribe has developed a number of Tribal ordinances, codes and plans related to the protection of environmental resources which set standards to protect the environment and provide for enforcement of those standards. These include a Planning Development System, Integrated Resource Management Plan, Title 19 – Water Code, and Title 17 – Environmental Protection Code. The establishment

of these plans and codes allow for increased compliance and enforcement of environmental regulations throughout Tribal lands. These programs provide for the monitoring of natural resources, guide land use planning, and mitigate negative impacts to the environment.

A major initiative for WEPD has been to develop alternative methods for the disposal of solid waste in line with the Tribe's Integrated Solid Waste Management Plan. WEPD has implemented several solid waste and hazardous waste reduction programs to minimize the waste stream in the communities. WEPD has successfully collaborated with several other agencies and local partners on previous projects. The proposed project will provide WEPD the opportunity to increase the capacity of the Washoe Tribe to effectively monitor and enforce environmental regulations.

WEPD has previously been awarded EPA Hazardous Waste Management Grants funding and has successfully implemented project components. The proposed project will implement hazardous waste collection and exchange events in each of the four tribal communities and include education and outreach on hazardous waste with an emphasis on green cleaning alternatives.

Performance Measurement: Anticipated Outcomes and Outputs:

Outcomes:

1. Reduction in hazardous waste in the community.
2. Reduction in the amount of HW and HHW stored within community member's homes.
3. Improved community health.
4. Increased amount of materials recycled and reused.
5. Reduced impact to tribal natural and cultural resources.
6. Decreased risk of groundwater contamination.

Outputs:

1. Inventory of HW and HHW collected and exchanged through collection and exchange events.
2. Ongoing education and outreach activities to reduce hazardous waste in the community.
3. Ongoing education and outreach activities regarding the hazards of conventional household cleaners and information on safer green cleaning alternatives.

Successful performance of the proposed project will include completion of the four hazardous waste collection events. Success will be measured through amount of household waste removed and number of household waste items collected through each event. The project work plan will be used as a guide to measure and track achievement of the project's stated goals and objectives. (See attached work plan.)

Cooperative Partnerships:

WEPD will work with many of the Tribe's internal departments to successfully complete the proposed project. Community involvement is crucial to project success and will be utilized throughout the proposed project. WEPD will work with the Tribal Planning Department, Tribal Legal Department, Tribal Law Enforcement, and Washoe Housing Authority on successful implementation of the project.

WEPD will also continue to utilize its partnerships with outside federal, state, and local agencies to strengthen the capacity to perform the desired objectives and activities.

Documentation of partnerships established as the grant progresses will be reported on in the quarterly and final reports.

Technical Assistance/ Transferability:

If selected for funding, the activities outlined in this proposal will be presented at the Nevada Tribal Solid Waste Manager's meeting. This group is a representative majority of the Nevada Indian Tribes and is also comprised of representatives from Nevada Department of Environmental Protection, Nevada Rural Water Association, U.S. Environmental Protection Agency, and the Inter-Tribal Council of Nevada. This group facilitates the sharing of projects within Nevada's Indian Country through presentations to other tribes, agencies, and organizations. This allows for information and lessons learned during the project to be transferred to others.

Leveraging:

WEPD will leverage existing funding to utilize current WEPD equipment to complete the proposed source reduction tasks.

The proposed project will be completed by the end of the EPA project period. WEPD will continue to evaluate potential funding opportunities in order to develop and implement a sustainable hazardous waste program. Education and outreach will be ongoing activities that will be funded through other WEPD funds once the EPA project is completed.

Expenditure of Awarded Grant Funds:

The proposed project will be completed during a one year project period from October 1, 2013 through September 30, 2014. The Washoe Tribe has the organizational procedures in place to ensure that awarded grant funds will be expended in a timely and efficient manner.

Budget:

LINE ITEM	CALCULATION	EPA REQUEST
PERSONNEL		
Program Director	\$44.25/hour x 80	3,540
Environmental Specialist II	\$23.38/hour x 520	12,158
Environmental Crew x 3	\$15.06/hour x 208 x 3	9,397
Environmental Specialist I x 2	\$19.32/hour x 208 x 2	8,037
Environmental Secretary	\$17.57/hour x 60	1,054
Subtotal Personnel		34,186
Fringe Benefits		
Medicare	0.0145	496
Social Security	0.062	2,120
SUTA	0.018	615
SIIS	0.0221	756
Health Insurance	\$785/month x 12 months x 0.81 FTE	7,630
Liability Insurance	\$42/month x 12 months x 1 year	480
Vacation Liability	0.06	2,290
Retirement Plan	0.06	2,290
Subtotal Fringe Benefits		16,677
Subtotal Personnel & Fringe		50,863
TRAVEL		
Local travel (to each of the four communities for events and education)	1,000 x 0.555 miles	555
Non-Local travel	EPA HW Training and EPA Conference	1,500
Subtotal Travel		2,055
SUPPLIES		
General Office Supplies	\$83.33 per month x 12 months	1,000
Subtotal Supplies		1,000
OTHER		
Hazardous Waste Disposal Fees		10,000
Communications/ Maintenance, operations and repairs	Telephone, postage, cell phones, internet, mail, electronic webpage, maintenance, security system (\$125.17 per month x 12 months)	1,502
Subtotal Other		11,502
TOTAL DIRECT COST		65,420
TOTAL INDIRECT COST	(11.97% minus contractual & equipment)	7,831
TOTAL PROJECT/PROGRAM COST		73,250

WASHOE TRIBE OF NEVADA & CALIFORNIA
EPA FY13 HAZARDOUS WASTE MANAGEMENT GRANT PROGRAM FOR TRIBES
OCTOBER 1, 2013 THROUGH SEPTEMBER 30, 2014

DESCRIPTION OF TASKS & ACTIVITIES

**DELIVERABLES/OUTPUTS
& TARGET DATES**

**ESTIMATED
PERSON/YEARS
(2080hrs = 1 YEAR)**

**ESTIMATED
COST**

Program Administration Component				
Task 1. Program Fiscal Administration <i>Purpose and Need:</i> As an EPA grantee, the Tribe is required to adhere to administrative requirements identified in 40 CFR Part 31 and OMB Circular A-87. <i>Goals and Objectives:</i> The goal of this task is to ensure the Tribe follows applicable administrative requirements. The Tribe's objectives are to identify administrative requirements associated with EPA grants, document how the Tribe meets or fails to meet the requirements, and outline steps necessary to bring the Tribe into "administrative compliance" if applicable. <i>Approach/Responsibilities:</i> The Tribe will research administrative requirements, assess compliance with each requirement, and document findings in a written report. The EPA Project Officer and Grants Specialist will be asked to comment on a draft report and provide guidance on how to improve administrative systems if necessary. The WEPD Director will coordinate with the Tribal Grants Compliance Accountant and Finance Director regarding fiscal management and financial reporting. <i>Environmental Outcomes/Results:</i> This task will facilitate Tribal compliance with federal grant requirements.		1. Financial Status Report (due quarterly, will be submitted to appropriate EPA office by tribal finance department staff and final will be submitted prior to 90 days of the end date. 9/30/14) 2. MBE/WBE or DBE (Within 90 days of end date to EPA GMO)	PD 30 hours Sec 10 hours Total: 40 hours	\$1,328.00 \$ 176.00 Total: \$1,504.00
Task 2. Summarize Progress; Program Evaluation <i>Purpose and Need:</i> Progress reports are necessary to evaluate the effectiveness of the Environmental Program. The Tribe is required to submit quarterly progress reports to the EPA and jointly evaluate grant accomplishments with the EPA Project Officer. In addition WEPD is required to submit monthly progress reports to the Tribal Council. <i>Goals and Objectives:</i> To keep the Tribe and EPA informed of WEPD accomplishments, expenditures, challenges, and activities. <i>Approach/Responsibilities:</i> The WEPD will submit monthly reports to the Tribal Council and quarterly reports to the EPA. The Tribe's fourth quarter "year end" report will assess the progress and accomplishments for the program. The EPA Project Officer will review WEPD quarterly reports and will provide a written evaluation "end of year report" of WEPD progress. A draft of the EPA Project Officer's evaluation will be submitted to the Environmental Director for review prior to being finalized and sent to the Tribal Chair. The WEPD will review the Government Performance and Results Act, which will assist in assessing program performance.		1. Quarterly Reports to EPA (12/31/13, 3/31/14, 6/30/14, 9/30/14) 2. Year End Report (Annual Report) (9/30/14) 3. Tribal Council (TC) Reports are due every month. TC Reports will be submitted with quarterly reports.	PD 30 hours ES II 20 hours Sec 20 hours Total: 70 hours	\$1,327.00 \$468.00 \$351.00 Total: \$2,146.00

WASHOE TRIBE OF NEVADA & CALIFORNIA
EPA FY13 HAZARDOUS WASTE MANAGEMENT GRANT PROGRAM FOR TRIBES
OCTOBER 1, 2013 THROUGH SEPTEMBER 30, 2014

DESCRIPTION OF TASKS & ACTIVITIES	ESTIMATED PERSON/YEARS (2080hrs = 1 YEAR)	ESTIMATED COST
<p>Quarterly reports will contain the following information:</p> <ul style="list-style-type: none"> • Comparison of actual vs. expected progress achieving environmental outcomes and outputs, for each work plan task. • Explanations for lack of progress (or anticipated lack of progress) if applicable. • Suggestions for improving grant performance or modifying expectations (including proposed changes to target due dates) if necessary. • Status of expenditures (cumulative) for reporting period and explanations of cost overruns/under-runs if applicable. • Results from implementation of R9 Greening Grants Policy. <p><i>Environmental Outcomes/Results:</i> This task will keep WEPD and the Tribe in compliance with federal reporting requirements.</p> <p>Task 3. Program Capacity-Building and Coordination</p> <p><i>Purpose and Need:</i> To coordinate and schedule the WEPD Hazardous Waste program tasks and activities with other environmental program activities for long and short term planning.</p> <p><i>Goals and objectives:</i> To meet the goal of the hazardous waste project through compliance of environmental regulations by increasing awareness of and behavior changes by the regulated communities. In addition to meeting the Tribe's goals of building tribal capacity to administer environmental programs, to protect environmental and public health.</p> <p><i>Approach/Responsibilities:</i> The WEPD Director and Environmental Specialist II will schedule and coordinate program activities. The WEPD Director will hire/train staff and hold staff meetings. The WEPD Secretary will assist with arranging travel, training, and record keeping of program activities. The WEPD Director and Environmental Specialist II will research funding opportunities and draft grant proposals for increased education, hazardous waste management, and environmental regulation enforcement.</p> <p><i>Environmental Outcomes/Results:</i> This task will assist in building Tribal capacity and coordination of WEPD program activities.</p>	<p>PD 20 hours ES II 20 hours S 10 hours Total: 50 hours</p>	<p>\$885.00 \$468.00 \$176.00 Total: \$1,529.00</p>

WASHOE TRIBE OF NEVADA & CALIFORNIA
EPA FY13 HAZARDOUS WASTE MANAGEMENT GRANT PROGRAM FOR TRIBES
OCTOBER 1, 2013 THROUGH SEPTEMBER 30, 2014

DESCRIPTION OF TASKS & ACTIVITIES

**DELIVERABLES/OUTPUTS
& TARGET DATES**

**ESTIMATED
PERSON/YEARS
(2080hrs = 1 YEAR)**

**ESTIMATED
COST**

Project Implementation			
<p>Task 1. Hazardous Waste Collection and Exchange Events</p> <p><i>Purpose and Need:</i> There are significant amounts of hazardous waste present in the four tribal communities which need to be addressed. This waste is threatening natural and cultural resources as well as public health and safety.</p> <p><i>Goals and objectives:</i> The goal of the proposed project is to reduce the amount of hazardous waste within the tribal communities.</p> <p><i>Approach/Responsibilities:</i> WEPD staff will develop and implement hazardous waste collection and exchange events in each of the four tribal communities. The events will include reuse, recycling, and proper disposal of hazardous waste materials.</p> <p><i>Environmental Outcomes/Results:</i> The reduction of the waste stream is essential to the protection of natural and cultural resources. The proposed project will result in the increased capacity of the tribe to manage hazardous waste issues on tribal lands. The proposed project will provide for a reduction in the waste stream.</p>	<p>1. Status of activities will be summarized in quarterly reports.</p> <p>2. Final Report will include totals of HHW removed from the tribal communities.</p>	<p>ES II 240 hours ES I 208 hours Sec 20 hours Crew 312 hours Total: 780 hours</p>	<p>\$5,611.00 \$4,019.00 \$ 351.00 \$4,699.00 Total: \$14,680.00</p>

WASHOE TRIBE OF NEVADA & CALIFORNIA
EPA FY13 HAZARDOUS WASTE MANAGEMENT GRANT PROGRAM FOR TRIBES
OCTOBER 1, 2013 THROUGH SEPTEMBER 30, 2014

DESCRIPTION OF TASKS & ACTIVITIES	DELIVERABLES/OUTPUTS & TARGET DATES	ESTIMATED PERSON/YEARS (2080hrs = 1 YEAR)	ESTIMATED COST
<p>Task 2. Education and Outreach Component</p> <p><i>Purpose and Need:</i> The project will provide education and outreach on hazardous waste issues including emphasis on safer green cleaning alternatives to toxic conventional products. The success of this program relies on an educated and knowledgeable community base and Tribal staff.</p> <p><i>Goals and objectives:</i> The proposed project will assist in developing the capacity to perform environmental trainings to improve solid waste management. The goal of this task is to educate Tribal members and staff on the importance of reduction of the waste stream for protection of human health and the natural and cultural resources.</p> <p><i>Approach/Responsibilities:</i> The WEPD staff will schedule and coordinate program activities. WEPD staff will develop educational materials including brochures and articles for the tribal newsletter and website.</p> <p><i>Environmental Outcomes/Results:</i> This task will reduce the hazardous waste within the four tribal communities, increase the amount of materials recycled, and protect and improve the community's health. This task will assist with the development of a well-educated base for Tribal members and staff, yielding a higher rate of compliance in environmental protection.</p>	<p>1. Status of activities will be summarized in quarterly reports.</p> <p>2. Copies of education and outreach materials.</p>	<p>ES II 240 hours ES I 208 hours Crew 312 hours</p> <p>Total: 760 hours</p>	<p>\$5,611.00 \$4,018.00 \$4,698.00</p> <p>Total: \$14,327.00</p>
<p>Program Director = PD Environmental Specialist II = ES II Environmental Specialist I = ES I Conservation Crew = Crew Secretary = Sec</p>			

The due dates for deliverables correspond with dates (month prior) that quarterly or annual reports are due to the EPA. Workplan reflects an estimate including personnel, it excludes budget line items: fringe, travel, contractual, equipment, supplies, or other. Refer to line item budget for more details.



United States Department of the Interior
NATIONAL BUSINESS CENTER
Indirect Cost Services
2180 Harvard Street, Suite 430
Sacramento, CA 95815



December 21, 2012

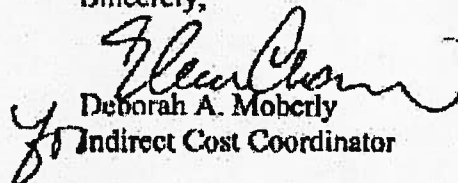
Mr. Lloyd Wyatt, Vice Chairman
Washoe Tribe of Nevada and California
919 US Highway 395 South
Gardnerville, Nevada 89410

Dear Mr. Wyatt:

Enclosed is an original copy of the Indirect Cost Negotiation Agreement for the 12-month period ending December 31, 2012, between the Federal Government and the Washoe Tribe of Nevada and California.

Please visit our Web site at <http://www.aqd.nbc.gov/ics> for guidance and updates on submitting indirect cost proposals. In addition, you will find helpful tools such as a completeness checklist, indirect cost and lobbying certificates, sample proposals, Excel worksheet templates, and important links to other Web sites.

Sincerely,


Deborah A. Moberly
Indirect Cost Coordinator

Enclosure

cc: Self-Determination Specialist, Western Regional Office, Bureau of Indian Affairs
Director, Self-Determination Services, Indian Health Services, IIQE
Compact Negotiator, Office of Self Governance, North West Field Office, BIA

Ref: J:Western/Wtncw065/Issue.ltr

We want to hear from you! Please let us know how we are doing in meeting your needs by taking a short survey at: <http://www.aqd.nbc.gov/survey>.

Phone: (916) 566-7111
Fax: (916) 566-7110

**TAKE PRIDE
IN AMERICA** 

E-mail: ICS@nbc.gov
Internet: <http://www.aqd.nbc.gov/ics>

**Indian Organizations
Indirect Cost Negotiation Agreement**

EIN: 88-0120754

Organization:

Washoe Tribe of Nevada and California
919 US Highway 395 South
Gardnerville, Nevada 89410

Date: December 21, 2012

Report No(s): 13-A-0263

Filing Ref.:

Last Negotiation Agreement ,
dated March 9, 2011

The indirect cost rates contained herein are for use on grants, contracts, and other agreements with the Federal Government to which Public Law 93-638 and 2 CFR 225 (OMB Circular A-87) apply, subject to the limitations contained in 25 CFR 900 and in Section II.A. of this agreement. The rates were negotiated by the U.S. Department of the Interior, National Business Center, and the subject organization in accordance with the authority contained in 2 CFR 225.

Section I: Rates

Type	Effective Period		Rate*	Locations	Applicable To
	From	To			
Fixed Carryforward	01/01/12	12/31/12	12.00%	All	ISDA (638)
Fixed Carryforward	01/01/12	12/31/12	11.97%	All	All Others

*Base: Total direct costs, less capital expenditures and passthrough funds. Passthrough funds are normally defined as major subcontracts, payments to participants, stipends to eligible recipients, and subgrants, all of which normally require minimal administrative effort.

Treatment of fringe benefits: Fringe benefits applicable to direct salaries and wages are treated as direct costs; fringe benefits applicable to indirect salaries and wages are treated as indirect costs.

Section II: General

Page 1 of 3

A. Limitations: Use of the rates contained in this agreement is subject to any applicable statutory limitations. Acceptance of the rates agreed to herein is predicated upon these conditions: (1) no costs other than those incurred by the subject organization were included in its indirect cost rate proposals, (2) all such costs are the legal obligations of the grantee/contractor, (3) similar types of costs have been accorded consistent treatment, and (4) the same costs that have been treated as indirect costs have not been claimed as direct costs (for example, supplies can be charged directly to a program or activity as long as these costs are not part of the supply costs included in the indirect cost pool for central administration).

B. Audit: All costs (direct and indirect, federal and non-federal) are subject to audit. Adjustments to amounts resulting from audit of the cost allocation plan or indirect cost rate proposals upon which the negotiation of this agreement was based will be compensated for in a subsequent negotiation.

C. **Changes:** The rates contained in this agreement are based on the organizational structure and the accounting system in effect at the time the proposals were submitted. Changes in organizational structure, or changes in the method of accounting for costs that affect the amount of reimbursement resulting from use of the rates in this agreement, require the prior approval of the responsible negotiation agency. Failure to obtain such approval may result in subsequent audit disallowance.

D. **Fixed Carryforward Rate:** The fixed carryforward rate is based on an estimate of costs that will be incurred during the period for which the rate applies. When the actual costs for such period have been determined, an adjustment will be made to the rate for a future period, if necessary, to compensate for the difference between the costs used to establish the fixed rate and the actual costs.

E. **Agency Notification:** Copies of this document may be provided to other federal offices as a means of notifying them of the agreement contained herein.

F. **Record Keeping:** Organizations must maintain accounting records that demonstrate that each type of cost has been treated consistently either as a direct cost or an indirect cost. Records pertaining to the costs of program administration, such as salaries, travel, and related costs, should be kept on an annual basis.

G. **Reimbursement Ceilings:** Grantee/contractor program agreements providing for ceilings on indirect cost rates or reimbursement amounts are subject to the ceilings stipulated in the contract or grant agreements. If the ceiling rate is higher than the negotiated rate in Section I of this agreement, the negotiated rate will be used to determine the maximum allowable indirect cost.

H. **Use of Other Rates:** If any federal programs are reimbursing indirect costs to this grantee/contractor by a measure other than the approved rates in this agreement, the grantee/contractor should credit such costs to the affected programs, and the approved rates should be used to identify the maximum amount of indirect cost allocable to these programs.

I. **Central Service Costs:** Where central service costs are estimated for the calculation of indirect cost rates, adjustments will be made to reflect the difference between provisional and final amounts.

J. **Other:**

1. The purpose of an indirect cost rate is to facilitate the allocation and billing of indirect costs. Approval of the indirect cost rate does not mean that an organization can recover more than the actual costs of a particular program or activity.


2. Programs received or initiated by the organization subsequent to the negotiation of this agreement are subject to the approved indirect cost rate if the programs receive administrative support from the indirect cost pool. It should be noted that this could result in an adjustment to a future rate.

3. New indirect cost proposals are necessary to obtain approved indirect cost rates for future fiscal or calendar years. The proposals are due in our office 6 months prior to the beginning of the year to which the proposed rates will apply.

Section III: Acceptance

Listed below are the signatures of acceptance for this agreement:

By the Indian Organization:



Signature
Lloyd Wyatt

Name (Type or Print)

Vice Chairman

Title

12/19/12

Date

By the Cognizant Federal Government
Agency:



Signature

for Deborah A. Moherly

Name
Indirect Cost Coordinator
Indirect Cost Services

Title

U.S. Department of the Interior
National Business Center

Agency

Date DEC 21 2012

Negotiated by Elena Chan

Telephone (916) 566-7102

Washoe Tribe of Nevada and California FY 2010 Carryforwards and FY 2012 Rates Computation

Supplement 1

Program	Direct Cost	% of Total	FY 2010 Indirect Cost Pool	FY 2010 Indirect Rate	Indirect Costs at FY 2010 Rate	Indirect Cost Recovered/Collected	Underfunded Indirect	Overfunded Indirect	Carryforward
BIA (638)	\$474,100	14.80%	\$11,100	11.95%	\$56,806	\$75,291	\$5,204	30	\$642
TPB (638)	\$1,551,883	55.12%	\$44,896	11.95%	\$468,770	\$01,004	\$10,580	0	\$118
Subtotal BIA (638)	\$1,925,983	100.00%	\$55,996		\$515,576	\$76,295	\$15,784	30	\$760
Other (Non 638)	\$1,982,213	45.41%	\$27,679	11.77%	\$231,906				
Indirect (Non 638)	\$21,488	0.70%	\$4,477	11.77%	\$4,290				
Agriculture	\$6,261	0.17%	\$,993	11.77%	\$,916				
Justice	\$47,279	3.17%	\$6,959	11.77%	\$8,414				
Health and Security	\$1,110	0.06%	\$,194	11.77%	\$,343				
Education	\$1,172	0.10%	\$,206	11.77%	\$,117				
Transportation	\$1,111	0.05%	\$,176	11.77%	\$,473				
Energy	\$2,117	0.13%	\$,370	11.77%	\$,270				
Commerce	\$,924	0.01%	\$,99	11.77%	\$,219				
WPA	\$44,034	1.01%	\$7,186	11.77%	\$7,833				
WMLS	\$,130	0.00%	\$,12	11.77%	\$,13				
State and Other	\$,465,019	21.80%	\$18,606	11.77%	\$67,813				
Subtotal	\$1,942,662	21.82%	\$18,629		\$18,629				\$18,629
Total	\$1,925,983	15.04%	\$18,629	11.77%	\$485,815				
Subtotal All Other	\$,970,571	10.00%	\$,241,500		\$,241,500				
Total	\$2,996,554		\$2,241,500		\$2,241,500	\$240,370	\$104,974	30	\$14,170

Accepted FY 2012 Indirect Costs
FY 2010 Underrecovery Carryforwards to FY 2012
Accepted FY 2012 Indirect Cost Pools

Accepted FY 2012 Direct Cost Bases

Accepted FY 2012 Indirect Cost Rates

BIA (638)	All Others
\$388,117	\$1,890,244
\$,760	\$10,070
\$392,877	\$1,900,314
\$4,840,371	\$13,880,854
12.51%	11.97%

1/ Over or underrecovery from Tribal accounts is internal and therefore not included in the carryforward computation.

2/ The reported FY 2010 indirect cost pool of \$2,451,004 was adjusted to include the previously negotiated FY 2008 overrecovery carryforward to FY 2010 of \$32,415.

3/ The amount of "Indirect Cost Collections" need not include direct funds (including direct program funds, direct CSC, or indirect CSC funds lawfully redirected to pay for unfunded direct CSC), private funds, or tribal funds diverted to pay indirect costs in the pool, provided that the amount listed is consistent with the tribal contractors' audited financial statements or post-audit statements, pursuant to Section III.B.1 (a) and (b) of PSA III.

4/ Underfunded indirect should be reported to the respective granting agencies. Underfunded amounts may be, but are not necessarily, due to shortfalls in appropriations. The presence of an amount in either of these columns does not constitute a determination or admission that either the government or the contractor is liable to the other for any amount.

5/ As agreed to by the Tribe, the FY 2012 indirect costs are adjusted to remove Legal Assistant's salary and fringes of \$30,861 because the position will not be filled and include HR consultant costs of \$8,000.

Note: The amount shown as Indirect Cost Collections is based on the Tribe's audited financial statements.

**Washoe Tribe of Nevada and California
FY 2012 Direct Cost Bases**

Supplement 2

Programs	Total	ISDA (638)	All Others
FEDERAL PROGRAMS			
Department of the Interior:			
Bureau of Indian Affairs (638)	\$754,351	\$754,351	
Others (Non-638)	105,000		\$105,000
Department of Health and Human Services:			
Indian Health Service (638)	4,186,024	4,186,024	
Others (Non-638)	7,266,679		7,266,679
Department of Agriculture	41,000		41,000
Department of Justice	440,136		440,136
Department of Homeland Security	12,000		12,000
Department of Education	47,724		47,724
Department of Energy	150,000		150,000
Environmental Protection Agency	481,246		481,246
Institute of Museum and Library Services	7,078		7,078
Subtotal Federal Programs	13,491,238	4,940,375	8,550,863
STATE AND OTHER PROGRAMS	3,115,639		3,115,639
TRIBAL PROGRAMS	4,214,352		4,214,352
FY 2012 Direct Cost Bases	<u>\$20,821,229</u>	<u>\$4,940,375</u>	<u>\$15,880,854</u>
Percentage of Base		23.73%	76.27%

Note: The approved indirect cost rate will apply to any increase in the programs included in the above amounts and to programs that are received subsequently that benefit from the Tribe's administrative services.

**Washoe Tribe of Nevada and California
FY 2012 Indirect Costs**

**Supplement 3
Page 1 of 2**

Title/Description	Total	ISDA (638)	All Others
Salaries:			
Tribal Chairwoman (50%)	\$40,810		
Vice Chairman (50%)	32,648		
Secretary Treasurer (40%)	21,734		
Chief Financial Officer	107,869		
Accounting Manager	67,995		
Accountant (5)	199,153		
Accounting Technician	34,008		
Accounting Clerk (5)	167,024		
IT Manager	82,784		
IT Tech	69,118		
HR Director	87,443		
HR Specialist (2)	87,173		
HR Clerk	6,044		
HR Program Assistant	34,050		
Receptionist	27,019		
Training Coordinator (25%)	8,960		
Maintenance Supervisor	42,952		
Equipment Mechanic (2)	74,381		
Janitor/Building Maintenance (3)	57,252		
Grants Manager	58,406		
Tribal Planner (10%)	8,570		
Executive Secretary	47,112		
Tribal Administrator	79,000		
Subtotal Salaries	1,441,505		
Fringe Benefits on Above Salaries	181,622		
Temporary Employee	18,700		
Overtime	3,300		
Group Insurance - Employer's Share (Indirect Portion)	248,047		
Stipends (50%)	3,000		
Other Professional -			
Annual Audit & Single Audit	68,250		
Implementation Consultant for IIR & EWA Accounting Modules	10,000		
Others (Space Planner, Contract Review, Payscale Contract, etc.)	14,420		
Technical (Space Planner for Indirect)	5,500		
Water/Sewer	11,785		
Disposal	4,345		
Security-Alarm	2,182		
Security-Armored Car	6,600		

**Washoe Tribe of Nevada and California
FY 2012 Indirect Costs**

**Supplement 3
Page 2 of 2**

Title/Description	Total	ISDA (638)	All Others
Repairs & Maintenance-Other	650		
Repairs & Maintenance-Buildings	6,000		
Repairs & Maintenance-Equipment	3,000		
Repairs & Maintenance-Vehicles	3,500		
Rental of Equipment & Vehicles	42,900		
Property & Liability Insurance	28,000		
Communications (Telephone)	58,820		
Wireless Telephone	15,880		
Classified/Legal Advertising	1,140		
Printing & Binding	500		
Training Registration	13,050		
Staff Travel-Lodging	6,950		
Staff Travel-Transportation	7,400		
Staff Travel-Per Diem	6,380		
Staff Travel-Mileage	5,520		
Meetings & Conferences	7,010		
General Supplies	49,800		
Postage	14,985		
Uniforms	3,000		
IT Supplies	39,515		
IT Licensing & Support Maintenance	53,489		
Electricity	15,000		
Propane	9,000		
Oil Used for Heating	2,800		
Gasoline	12,600		
Books & Periodicals	2,588		
Memberships	3,100		
Depreciation (6 Months) (Year 1 of 3)	2,358		
Bank Service Charges	36,000		
Credit Card Fees	180		
HR Consultant	8,000		
FY 2012 Indirect Costs	<u>\$2,478,371</u>		
Percentage of Base (Supplement 2)		23.73%	76.27%
FY 2012 Allocated Indirect Costs		<u>\$588,117</u>	<u>\$1,890,254</u>

Note: Costs treated as indirect costs should not be allowed as direct charges to contracts and grants. All costs are either direct or indirect depending on whether they apply to direct or indirect activities.

**KEY CONTACTS FORM**

Authorized Representative: *Original awards and amendments will be sent to this individual for review and acceptance, unless otherwise indicated.*

Name: Darrel D. KizerTitle: ChairmanComplete Address: 919 Highway 395 South
Gardnerville, NV 89410Phone Number: 775.265.8600

Payee: *Individual authorized to accept payments.*

Name: Pauline HoweTitle: CFO/Finance DirectorMail Address: Same as abovePhone Number: Same as above

Administrative Contact: *Individual from Sponsored Program Office to contact concerning administrative matters (i.e., indirect cost rate computation, rebudgeting requests etc.)*

Name: Marie BarryTitle: Environmental Program DirectorMailing Address: Same as abovePhone Number: 775.265.8682FAX Number: 775.265.3211E-Mail Address: marie.barry@washoeirbe.us

Principal Investigator: *Individual responsible for the technical completion of the proposed work.*

Name: Eric FillmoreTitle: Environmental Specialist IMailing Address: Same as abovePhone Number: 775.265.8686FAX Number: 775.265.3211E-Mail Address: eric.fillmore@washoeirbe.us

Web URL: _____

EPA Project Control Number

CERTIFICATION REGARDING LOBBYING

CERTIFICATION FOR CONTRACTS, GRANTS, LOANS AND COOPERATIVE AGREEMENTS

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-contracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31 U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Darrel D. Kizer, Chairman

Typed Name & Title of Authorized Representative


Signature and Date of Authorized Representative

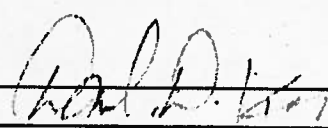
DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB

0348-0046

(See reverse for public burden disclosure.)

1. Type of Federal Action: <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance		2. Status of Federal Action: <input checked="" type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award c. post-award		3. Report Type: <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____	
4. Name and Address of Reporting Entity: <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____ if known: Washoe Tribe of Nevada and California 919 Highway 395 South Gardnerville, NV 89410 Congressional District, if known: NV2			5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: N/A Congressional District, if known:		
6. Federal Department/Agency: US Environmental Protection Agency			7. Federal Program Name/Description: Applicable to all EPA Region 9 FY13 Agreements CFDA Number, if applicable: _____		
8. Federal Action Number, if known: N/A			9. Award Amount, if known: \$ N/A		
10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI): N/A			b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI): N/A		
11. <small>ation requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.</small>			Signature:  Print Name: Darrel D. Kizer Title: Chairman Telephone No.: 775.265.8600 Date: _____		
Federal Use Only:				Authorized for Local Reproduction Standard Form LLL (Rev. 4/2012)	

ASSURANCES - NON-CONSTRUCTION PROGRAMS

OMB Approval No. 0348-0040

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application. 2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives. 3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain. 4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency. 5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F). 6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the | <ol style="list-style-type: none"> basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VII of the Civil Rights Act of 1968 (42 U.S.C. 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application. 7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases. 8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds. |
|--|---|

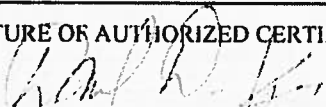
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Prescribed by OMB Circular A-102

Standard Form 424B (Rev 4-2012)

<p>9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. 276a to 276a-7), the Copeland Act (40 U.S.C. 276c and 18 U.S.C. 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-333), regarding labor standards for federally-assisted construction subagreement.</p> <p>10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.</p> <p>11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in flood plains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. 1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).</p>	<p>12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. 1271 et seq.) Related to protecting components or potential components of the national wild and scenic rivers system.</p> <p>13. Will assist the awarding agency in assuring compliance will Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).</p> <p>14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.</p> <p>15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) Pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.</p> <p>16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4801 et seq.) Which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.</p> <p>17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."</p> <p>18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.</p>
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SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Chairman	
APPLICANT ORGANIZATION Washoe Tribe of Nevada & California		DATE SUBMITTED 11/12/13

LINE ITEM	CALCULATION	EPA REQUEST
PERSONNEL		
Program Director	\$44.25/hour x 40	1,770
Environmental Specialist II	\$23.38/hour x 520	12,158
Environmental Crew x 3	\$15.06/hour x 208 x 3	9,397
Environmental Specialist I x 2	\$19.32/hour x 208 x 2	8,037
Environmental Secretary	\$17.57/hour x 60	1,054
Subtotal Personnel		32,416
Fringe Benefits		
Medicare	0.0145	470
Social Security	0.062	2,010
SUTA	0.018	583
SIIS	0.0221	716
Health Insurance	\$785.00/month x 12 months x 0.81FTE	7,630
Liability Insurance	\$42/month x 12 x 1yr	480
Vacation Liability	0.06	2,172
Retirement Plan	0.06	2,172
Subtotal Fringe Benefits		16,233
Subtotal Personnel & Fringe		48,649
TRAVEL		
Local travel (to each of the four communities for events and education)	1,000 x 0.555 miles	555
Non-local travel	EPA HW Training and EPA Conference	1,500
Subtotal Travel		2,055
SUPPLIES		
General Office Supplies	\$83.33 per month x 12 months	1,000
Subtotal Supplies		1,000
OTHER		
Hazardous Waste Disposal Fees		8,585
Communications/ Maintenance, operations and repairs	Telephone, postage, cell phones, internet, mail, elec. webpage, maintenance, sec. system (\$125.17 per month x 12 months)	1,502
Subtotal Other		10,087
TOTAL DIRECT COST		61,791
TOTAL INDIRECT COST	(11.97% minus contractual & equipment)	7,396
TOTAL PROJECT/PROGRAM COST		69,187

Revised 9/30/13

Washoe Tribe of NV and CA
EPA FY13 Hazardous Waste Management

LINE ITEM	CALCULATION	EPA REQUEST
PERSONNEL		
Program Director	\$44.25/hour x 80	3,540
Environmental Specialist II	\$23.38/hour x 520	12,158
Environmental Crew x 3	\$15.06/hour x 208 x 3	9,397
Environmental Specialist I x 2	\$19.32/hour x 208 x 2	8,037
Environmental Secretary	\$17.57/hour x 60	1,054
Subtotal Personnel		34,186
Fringe Benefits		
Medicare	0.0145	496
Social Security	0.062	2,120
SUTA	0.018	615
SIIS	0.0221	756
Health Insurance	\$785.00/month x 12 months x 0.81FTE	7,630
Liability Insurance	\$42/month x 12 x 1yr	480
Vacation Liability	0.06	2,290
Retirement Plan	0.06	2,290
Subtotal Fringe Benefits		16,677
Subtotal Personnel & Fringe		50,863
TRAVEL		
Local travel (to each of the four communities for events and education)	1,000 x 0.555 miles	555
Non-local travel	EPA HW Training and EPA Conference	1,500
Subtotal Travel		2,055
SUPPLIES		
General Office Supplies	\$83.33 per month x 12 months	1,000
Subtotal Supplies		1,000
OTHER		
Hazardous Waste Disposal Fees		10,000
Communications/ Maintenance, operations and repairs	Telephone, postage, cell phones, internet, mail, elec. webpage, maintenance, sec. system (\$125.17 per month x 12 months)	1,502
Subtotal Other		11,502
TOTAL DIRECT COST		65,420
TOTAL INDIRECT COST	(11.97% minus contractual & equipment)	7,831
TOTAL PROJECT/PROGRAM COST		73,250